



Westbrook Lane Newsletter

Seasons Greetings.

A big thank you to everyone who helped and supported our Christmas Fair which raised a fantastic £2200, with another £600 received due to matched funding from a parent's employer. Once again the PTA organised a fantastic event and many thanks for all their hard work before and after the event. We hope you enjoyed our Christmas Concert this year (oh yes we did!), and we are delighted to inform you that thanks to your generosity we raised £370.48 towards replacing the music centre in the school hall. Thank you. If anyone hasn't ordered a copy of the DVD and wants one we do have a few spare copies available, please speak to the office.

The Christingle Service at St James Church on Sunday was a huge success and a big well done and thank you to our KS1 children who sang "Ring out the Bells".

We are sad to tell you that we are having to say goodbye to Mrs Kirkham, Miss Bourke and Miss Birks at the end of this term. We would like to send them all our good wishes for the future and we will be very sorry to see them go and will miss them greatly.

On a lighter note we are pleased to welcome back Mrs Holloway, one of our lunchtime ladies who has been unwell for a while.

Finally we would like to wish you all a Merry Christmas and a Happy New Year.

Plea For Help

We have a temporary vacancy for a Lunchtime Supervisory Assistant. The details of the post are as follows:

- 1 hour 10 minutes per day 11.55am - 1.05pm 5 days per week term time only £6.53 per hour plus retainer during the holidays
- Westbrook Lane is committed to safer recruitment and appointments are made subject to satisfactory references and a successful enhanced DBS check.
- We support diversity and want a workforce which reflects the population of Leeds.
- Application forms and further details can be obtained from the school, please include a SAE, or downloaded from our website www.westbrooklaneprimaryschool.co.uk

In addition to the vacancy we desperately need a bank of people whom we can call upon to help us on a lunchtime to cover absence. If you would be willing to help us in this way please speak to Mrs Hoyle or Mrs Bailey in the school office. The hours and remuneration are as the above vacancy. Thank you.

Recorders



If anyone has a recorder or tuition book complete with CD which they no longer need please could you donate it to school. Thank you

Christmas Jumper Day

Just a reminder that the School Council have asked if all children could wear a Christmas jumper/top on Friday 20th and bring in a minimum donation of £1.00 to buy playtime games for each class. Thank you.



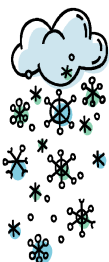
School Dinner Money

For anyone wishing to pay dinner money for the full half term after Christmas the amount needed for children having a school meal every day is:

Rec - Y4 30 days x £1.95 = £58.50 Y5 29 days x £2.00 = £58.00 & Y6 30days x £2.00 = £60.00

For those parents of children who are having dinners only certain days of the week, dinner money needs to be sent into school in a named envelope no later than Tuesday morning each week.

Just a reminder that we will start using the new computerised dinner money programme in January so whenever possible parents need to send in the correct amount of money into school, as no change will be sent home. So for instance if the dinner money is £9.75 and £10.00 is sent into school, the 25p over payment will be paid in and deducted from the amount of money owed for the next week's dinner money. Also for Reception and KS1 children please remember to register with Cool Milk if you want your child to continue to receive milk in school from January 6th.



Bad Weather Procedures

Just a reminder about the procedures for informing parents about any changes to school opening times.

In the event that school is having to open later or closing altogether a text message will be sent to all parents who have registered their mobile number with our text messaging provider. If you have recently changed your mobile number please make sure you have told the office.

As it sometimes takes a while for text messages to be delivered it is always advisable to check the school website "www.westbrooklanepriamaryschool.co.uk". A red banner will be displayed across the home page showing the relevant information for that day. The information will also be posted on the Leeds City Council website "www.leeds.gov.uk" and the local radio stations will be informed. On the Leeds City Council website you need to click on "Residents, See Our Services, Schools and Learning, School Calendar, School Closures" The schools that have any changes to opening hours are listed alphabetically.

Parents are welcome to telephone school directly but please be aware that the phone gets very busy and it can take a little while to get through.

Please be assured that if at all possible we will keep the school open and will only close if there is a health and safety problem, or too few staff.

Your co-operation is much appreciated. Thank you



Dates for your diary

Tuesday 17th December	Rec, Y1 & Y2 Christmas Party - details to follow
Wednesday 18th December	Y3 & Y4 Christmas Party - details to follow Rec Christmas Songs 2.45pm - see separate letter
Thursday 19th December	Y5 & Y6 Christmas Party - details to follow
Friday 20th December	School Christmas Lunch School Closes for Christmas
Monday 6th January 2014	School re-opens La Jolie Ronde Spanish restarts Guitar Lessons restart
Wednesday 8th January 2014	Taekwondo lessons restart
Thursday 9th January 2014	La Jolie Ronde French restarts
Friday 10th January 2014	Brass and Woodwind Lessons restart
Wednesday 15th January 2014	Reception 2014 preference form deadline
Thursday 16th January 2014	Drugs Education workshop Y5/6 details to follow
W/C 20th January 2014	After School Football Clubs restart
Sunday 26th January	Wildlife Area Project day